



# Development Services

## Owner Authorization Form

### Introduction

This form is required to be completed if someone other than the Owner, CEO, or President is going to sign the permit application on behalf of the company. Failure to provide an executed copy of this form will result in Development Services not processing the permit application.

### Authorization

I hereby certify and provide as the Owner, CEO, or President of the company performing the work on the project described as \_\_\_\_\_ (project name) authorization for \_\_\_\_\_ (agent) to obtain a \_\_\_\_\_ (type of permit) on behalf of the company.

The undersigned acknowledges that: (1) the undersigned person is authorized as the Owner/CEO/President to designate the above-named agent and, as such, shall be jointly and severably responsible for compliance with all codes regulating the above-named project, including the abatement of any cited violations and shall accept service of process of all notices; (2) the above-named project shall be constructed in accordance with the *Shawnee Design Manual*, *Shawnee Municipal Code* and the plans, supporting documents and specifications accepted by the City Engineer; (3) the execution of the Permit application conveys to the City Engineer or designee the right to enter upon property identified on the approved plans for the purpose of conducting inspections and observation of the work; (4) during the 2-year maintenance period following the date of initial acceptance of the above-named project by the City Engineer, the undersigned shall make all needed repairs arising as the result of defective workmanship or materials which, in the judgment of the City Engineer, become necessary during the maintenance period; and, (5) failure to comply with the conditions of the Permit could result in fines to the undersigned and/or their designated agent.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title (Owner/CEO/President): \_\_\_\_\_

Name of Company: \_\_\_\_\_

Company Address: \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Notary's Signature \_\_\_\_\_

My Appointment Expires \_\_\_\_\_, 20 \_\_\_\_\_