

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS
ADMINISTRATIVE ORDER NO. 13-006
WARRANT RECALL

NOW ON THIS 9th day of September, 2013, the Court finds it is in the best interest of the administration of the Court and of justice to limit the number of times a warrant can be recalled. Further, it is also in the best interest that a fee schedule be established for recalling warrants. Further, it is also in the best interest to repeal the Administrative Order issued on August 1, 2012 authorizing the Court Clerks to accept certain pleas and assess and collect a warrant recall fee, and to incorporate applicable contents into this Administrative Order. Further, it is also in the best interest that procedures to carry out this order be established by the Court Administrator.

IT IS THEREFORE BY THE COURT ORDERED that a warrant may be recalled a maximum of two (2) times, except upon express order of the Court.

IT IS THEREFORE BY THE COURT ORDERED that the Court Administrator or designee is hereby authorized to assess a Warrant Recall Fee in accordance with the following fee schedule. Warrant Recall Fees shall be payable on the date the Judge recalls the warrant.

Warrant Recall	Fee
First Warrant Recall	\$50.00
Second (Final) Warrant Recall	\$100.00

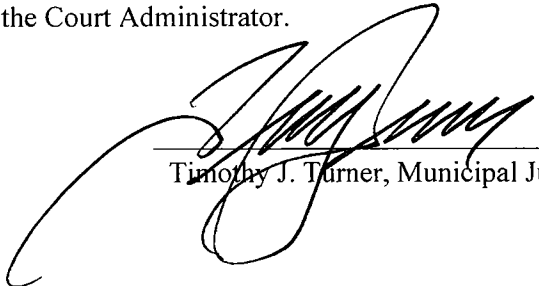
IT IS FURTHER ORDERED BY THE COURT that the Court Administrator, or designees, is hereby authorized, upon appearance at the Office of the Clerk of the Court by an accused for whom an arrest warrant has been issued, to accept said person's plea of guilty or nolo contendere to the charge for which the warrant was issued, provided that the charge is one for which a scheduled fine payment exists by Order of the Court or when a fine has been previously assessed by the Court, to accept payment therefore, and upon cancellation of each such warrant that the accused be assessed the appropriate fee in addition to the fine or fines provided by Court Order, together with any driver's license reinstatement fees mandated by the State of Kansas and any applicable court costs. The Court Administrator or designees may withdraw a warrant only upon payment in full of all costs and fees designated above.

IT IS FURTHER ORDERED BY THE COURT that on or after the effective date of this Order, the Court Administrator or designee is hereby authorized to accept payment in full, including any Warrant Recall Fee, for cases in which there is an active arrest warrant but the only cause for said warrant is non-payment of fines and costs and recall said warrant and close the case upon full payment.

IT IS FURTHER ORDERED BY THE COURT that the Administrative Order issued on August 1, 2012 authorizing the Court Clerks to accept certain pleas and assess and collect a warrant recall fee is hereby repealed.

IT IS FURTHER ORDERED BY THE COURT that the Court Administrator shall establish procedures to carry out this Order and keep a copy on file in office of the Court Administrator.

IT IS SO ORDERED.



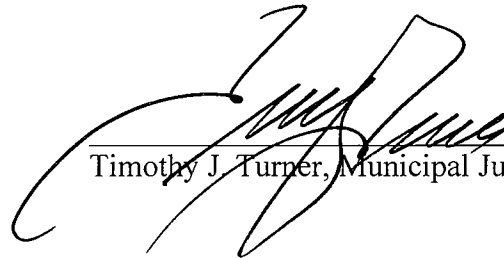
Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER NO. 13-005

Now on this 8th day of July, 2013, IT IS BY THE COURT ORDERED that pending further order of the court, and effective as of the date of this order, open carrying of firearms pursuant to K.S.A. 12-16,124 is prohibited in the courtroom of the Municipal Court of Shawnee, Kansas. Notice of this order shall be posted at public access points as determined by the Court Manager.

IT IS SO ORDERED:



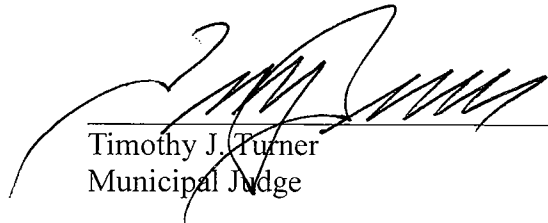
Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER NO. 13-004

Now on this 11th day of June, 2013, the court finds that the interest of public safety and the administration of justice will be served by the imposition of special conditions upon bond for release from custody in cases wherein the defendant has been taken into custody pending appearance in court and wherein defendant has been charged by long form complaint with the offense of trespass, battery, assault or disorderly conduct.

IT IS THEREFORE BY THE COURT ORDERED that in cases described above, the copy of the complaint served upon the defendant will be endorsed prior to its service upon the defendant to reflect that defendant shall, as condition of bond for appearance have no contact with any person, persons or entity identified by the arresting officer as being a victim of the alleged offense.



Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER NO. 13-003

PAYMENT PLANS

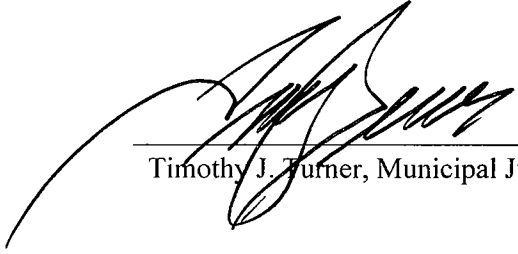
NOW ON THIS 1st day of May, 2013, the Court finds that it is in the best interest of the administration of the Court and of justice that the use of payment plans to collect eligible outstanding court fines and costs is prudent. Further, it is in the best interest of the court to establish a Payment Plan Agreement to be signed by eligible defendants who are approved to participate in a payment plan. Further, it is in the best interest of the court that the Court Administrator shall establish procedures to carry out this Order.

IT IS THEREFORE BY THE COURT ORDERED that the Judge and Prosecutor shall be authorized to approve the use of payment plans to collect eligible outstanding court fines and costs in accordance with a Payment Plan Agreement.

IT IS FURTHER ORDERED BY THE COURT that Judge shall establish a Payment Plan Agreement to be signed by eligible defendants who are approved to participate in a payment plan. A copy of the Payment Plan Agreement shall be kept on file in the office of the Court Administrator.

IT IS FURTHER ORDERED BY THE COURT that the Court Administrator shall establish procedures to carry out this Order and keep a copy on file in the office of the Court Administrator.

IT IS SO ORDERED.



Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER NO. 13-002

DEBT COLLECTIONS

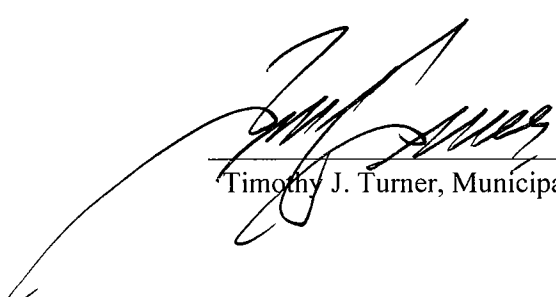
NOW ON THIS 6th day of March, 2013, the Court finds that it is in the best interest of the administration of the Court and of justice that the use of the Debt Set Off program through the state of Kansas and/or the use of a collection agency to collect outstanding debts is prudent. Further, it is in the best interest for the court to establish an administrative fee to be assessed to any case that is sent to the Debt Set Off program through the state of Kansas and/or a collection agency to collect outstanding debts. Further, it is also in the best interest that the Court Administrator establishes procedures to carry out this Order.

IT IS THEREFORE BY THE COURT ORDERED that the Court Administrator or designee be authorized to use the Debt Set Off program through the state of Kansas and/or a collection agency to collect outstanding debts in compliance with approved procedures on file with the Court Administrator.

IT IS FURTHER ORDERED BY THE COURT that on or after the effective date of this Order, the Court Administrator or designee be and is hereby authorized to assess an administrative fee of \$50.00 on all cases sent to the Debt Set Off program through the state of Kansas and/or a collection agency to collect outstanding debts.

IT IS FURTHER ORDERED BY THE COURT that the Court Administrator shall establish procedures to carry out this Order and keep a copy on file in office of the Court Administrator.

IT IS SO ORDERED.



Timothy J. Turner, Municipal Judge

**Repealed by Administrative
Order No. 13-006**

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

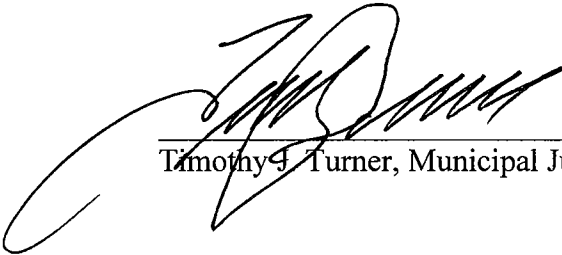
ADMINISTRATIVE ORDER

NOW ON THIS 1st day of August, 2012, the Court finds that it is in the best interest of the administration of the Court and of justice that the clerks be authorized to accept pleas of guilty or nolo contendere and payment of fines scheduled by Court Order and to withdraw arrest warrants issued upon charges for which scheduled fines exist. Further, it is also in the best interest that the clerks be authorized, in cases for which there is only payment due but an active warrant exists, to accept said payment, to include the \$50.00 warrant recall fee, and recall the warrant and close said case upon full payment.

IT IS THEREFORE BY THE COURT ORDERED that the Clerks of the Municipal Court be and they are hereby authorized, upon the appearance at the office of the clerk by an accused for whom an arrest warrant has been issued, to accept said person's plea of guilty or nolo contendere to the charge for which the warrant was issued, provided that the charge is one for which a scheduled fine payment exists by Order of the Court or when a fine has been previously assessed by the Court, to accept payment therefore. Upon cancellation of each such warrant that the accused be assessed a \$50.00 warrant recall fee in addition to the fine or fines provided by Court Order, together with any driver's license reinstatement fees mandated by State of Kansas Statute.

IT IS FURTHER ORDERED BY THE COURT ORDERED that Clerks of the Municipal Court be and they are hereby authorized, to accept payment in full, including the \$50.00 warrant recall fee, for cases in which there is an active arrest warrant but the only cause for said warrant is non-payment of fines and costs and recall said warrant and close the case upon full payment.

IT IS SO ORDERED.



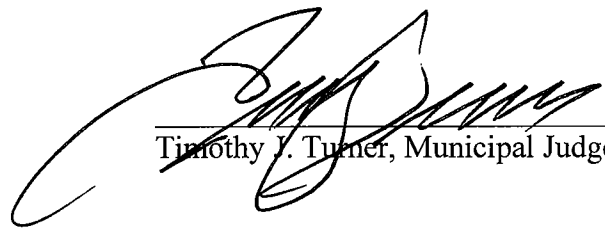
Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

NOW ON THIS 1st day of August, 2012, it is by the Court ordered that the clerks shall assess upon any defendant who was arrested on any warrant issued by Shawnee Municipal Court an administrative fee of \$100.00 per case, except upon express order of the Court.

IT IS SO ORDERED.



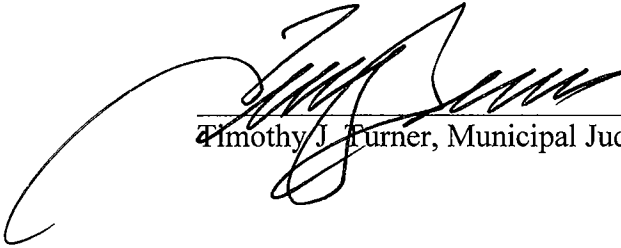
Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

NOW ON THIS 1st day of August, 2012, it is by the Court ordered that upon recall of any warrant issued by this Court that the clerk shall assess and collect from the person for whom such warrant was issued an administrative fee of \$50.00 and that no warrant shall be recalled absent payment of said sum contemporaneously with or prior to recall of said warrant, except upon express order of the Court.

IT IS SO ORDERED.



Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

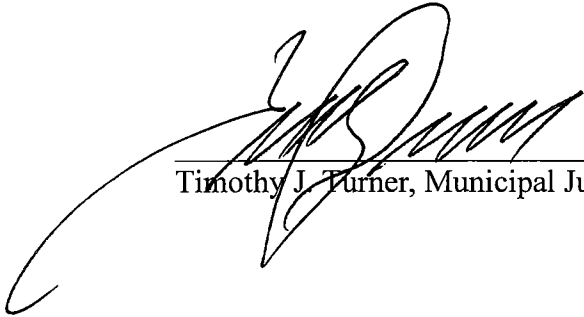
ADMINISTRATIVE ORDER

NOW ON THIS 1st day of August, 2012, pursuant to Shawnee Municipal Code section 2.28.050,

IT IS HEREBY ORDERED that pending further order of the Court, sessions of the court will be held as follows:

1. Commencing at 8:30 A.M. on the second and fourth Tuesday of each month
2. Commencing at 1:30 P.M. on each Tuesday
3. Commencing at 8:30 A.M. on each Wednesday (with exception of the 5th Wednesday of a month)
4. Commencing at 1:00 P.M. on the first Wednesday of each month
5. Commencing at 1:30 P.M. on the second and fourth Wednesday of each month
6. Commencing at 2:00 P.M. on the third Wednesday of each month (no Judge present)
7. Commencing at 9:00 A.M. and 1:30 P.M. on each Thursday

IT IS SO ORDERED.



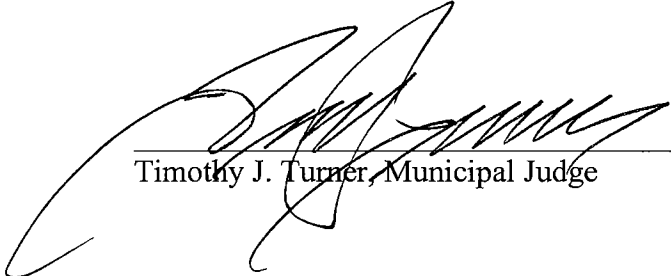
Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

Now on this 30th day of December, 2010, IT IS BY THE COURT ORDERED that pending further order of the court, and effective as of the date of this order, the Clerks of the Court are authorized to accept pleas of guilty and/or no contest to violations of sections 126.2 of Ordinance 2968 (Standard Traffic Ordinance, Texting While Driving). Penalty is hereby fixed in the amount of \$110.00 for this violation. Court costs are deemed included in the above amount and shall not be separately assessed.

IT IS SO ORDERED:



Timothy J. Turner, Municipal Judge

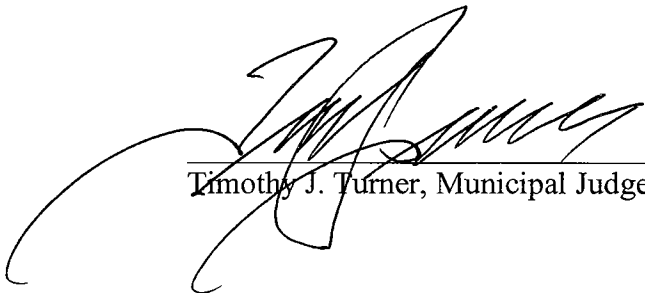
IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

Now on this 1st day of September, 2010, IT IS BY THE COURT ORDERED that pending further order of the court, and effective as of the date of this order, the Clerks of the Court are authorized to accept pleas of guilty and/or no contest to violations of sections 126.1 of Ordinance 2968 (Standard Traffic Ordinance, Obstructing License Plates). Penalty is hereby fixed in the amount of \$50.00 for this violation. Court costs are deemed included in the above amount and shall not be separately assessed.

It is further ordered that upon showing that the obscuring material has been removed from the license plate so that it has become visible that the Clerks of the Court are authorized to dismiss the violation.

IT IS SO ORDERED:



Timothy J. Turner, Municipal Judge

**Repealed by Administrative
Order No. 14-002**

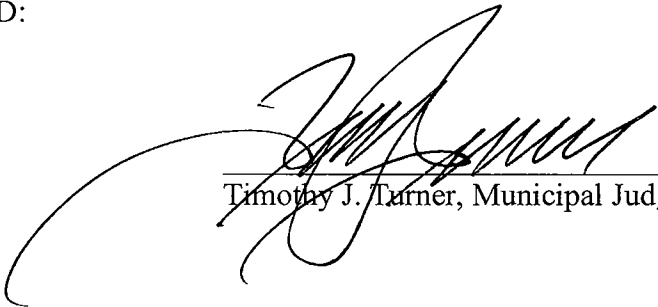
IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

Now on this 14th day of July, 2010, pursuant to Shawnee Municipal Code, Charter Ordinance 36,

IT IS BY THE COURT ORDERED that pending further order of the court, and effective as of August 1, 2010 court costs are hereby set in the sum of \$35.00. Costs, unless expressly waived by the court, shall be assessed by the clerks of the court for every ordinance violation of which an accused person shall be convicted with the exception traffic infractions for which a penalty is prescribed by fine schedule.

IT IS SO ORDERED:



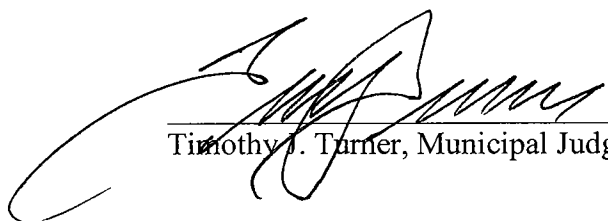
Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

Now on this 26th day of March, 2009, IT IS BY THE COURT ORDERED that pending further order of the court, and effective as of the date of this order, the Clerks of the Court are authorized to accept pleas of guilty and/or no contest to violations of sections 193 of Ordinance 2836 (Standard Traffic Ordinance, No Driver's License in Possession). Penalty is hereby fixed in the amount of \$90.00 for this violation. Court costs are deemed included in the above amount and shall not be separately assessed.

IT IS SO ORDERED:




Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

Now on this 1st day of July, 2007, it is ordered that a fee of \$100.00 (one hundred dollars) will be assessed to all defendants who have the Public Defender appointed on their case.

IT IS SO ORDERED




Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

NOW ON THIS 10TH day of April, 2007, upon due consideration, the Court finds and determines that commencing April 10, 2007, the Court shall charge a fee of 18.4% on those cases that are sent to the Debt Set-Off program or to a collection agency in an attempt to collect the debt owed.

IT IS SO ORDERED



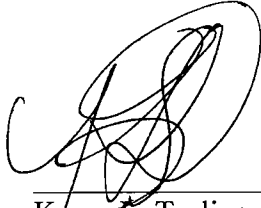
Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

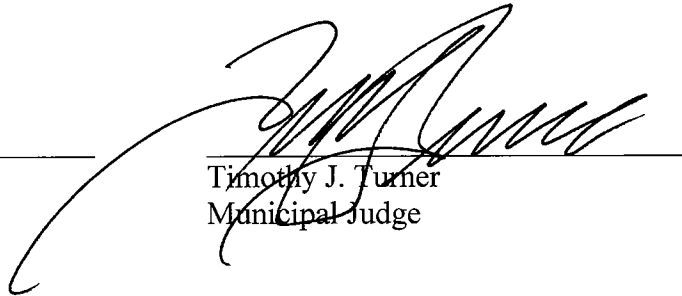
ADMINISTRATIVE ORDER

Now on this 17th day of May, 2006, upon the City's motion, the Clerks of the Court are authorized to amend moving violation tickets to inattentive driving violations in accordance with the policy and guidelines set forth by the City Prosecutor.

IT IS SO ORDERED



Karen L. Torline
City Prosecutor



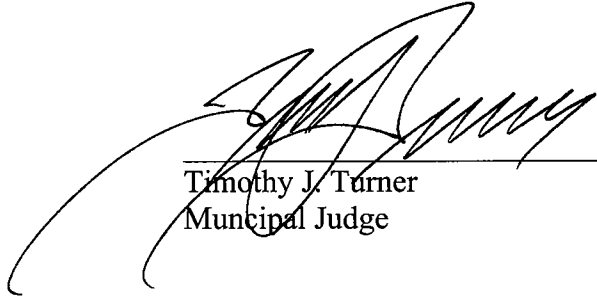
Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

NOW ON THIS 29th day of December, 2005, upon due consideration, the Court finds and determines that commencing January 1, 2006, records of the Municipal Court may, in the discretion of the Court Manager, be maintained in whole or in part in electronic reproduction form in accord with Supreme Court Administrative Order 138 and K.S.A. 12-120 et.seq.

IT IS SO ORDERED:



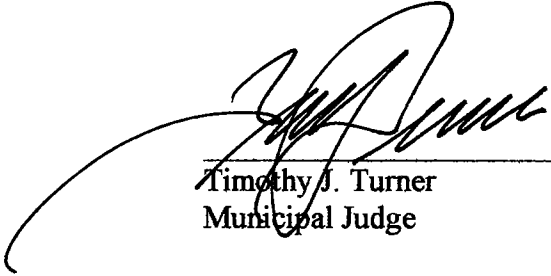
Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

Now on this 23rd day of June, 2004, it is by the Court ordered that a bond amount of \$500.00 (five hundred dollars) may be required for the offense of Refusal to Weigh - Uniform Act Regulating Traffic; Size, Weight and Load of Vehicles - K.S.A. 8-1910 - Shawnee Municipal Code 10.36.010 as incorporated by reference.

IT IS SO ORDERED

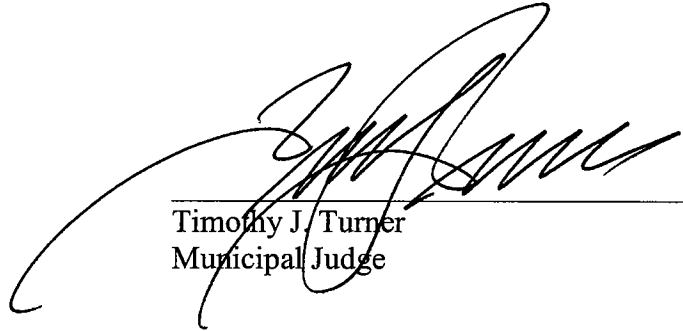


Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

Now on this 1st day of February, 2004, it is ordered that a fee of \$35.00 (thirty five dollars) per day will be assessed to all defendants who have been incarcerated in the Johnson County Adult Detention Center on charges in the City of Shawnee.

IT IS SO ORDERED



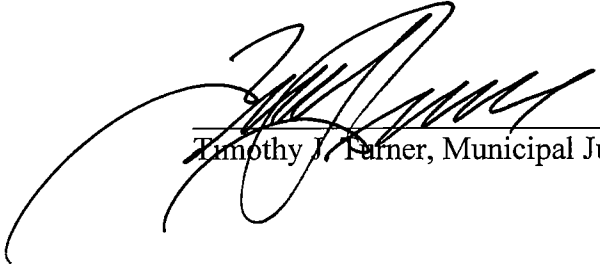
Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF THE CITY OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

NOW ON THIS 17th day of September, 2003, the court finds that wherein cases have disposed of by order of probation or suspension of sentence in whole or in part and the orders of probation or suspension of sentence have been obeyed by the accused, and also wherein diversion agreements have been entered into and successfully completed by the accused, conclusion of such cases should be expedited.

IT IS THEREFORE BY THE COURT ORDERED that the Clerks of the Court are hereby authorized to enter orders upon dockets or proceeding sheets finally terminating such cases without formal entry of such over signature of the Judge of the Municipal Court.



Timothy J. Farnner, Municipal Judge

IN THE MUNICIPAL COURT OF THE CITY OF SHAWNEE, KANSAS

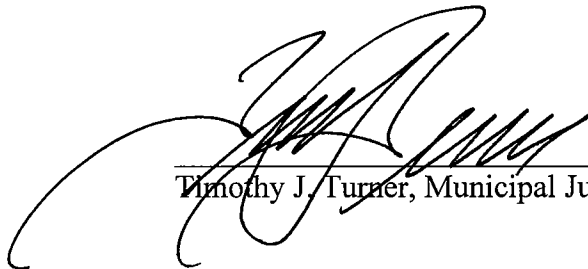
ADMINISTRATIVE ORDER

NOW ON THIS 17th day of September, 2003, the court finds that the administration of the Court and the retention and disposition of seized property in accord with K.S.A. 22-2512 will be improved by the expeditious disposition of property.

IT IS THEREFORE BY THE COURT ORDERED that upon the conclusion of any case pending in the Municipal Court by finding of guilty or not guilty, or dismissal with prejudice of charges by plea negotiation, completion of diversion, or any other reason, the clerks of the court are authorized to order destruction of property held by the Shawnee Police Department by facsimile signature of the Judge where the property held consists of Alcoholic or Cereal Malt Beverages, Cigarettes or other Tobacco Products, Controlled Substances, Drug Paraphernalia, Video or Audio Tapes, Photographs or Computer Media for the storage of audio or visual images.

In the event of appeal of any decision of the Municipal Court to the District Court, destruction of evidence shall not occur until receipt of final disposition of the District Court Proceeding, and in the event of further appeal, until receipt of the Mandate of the Appellate Court.

IT IS SO ORDERED.



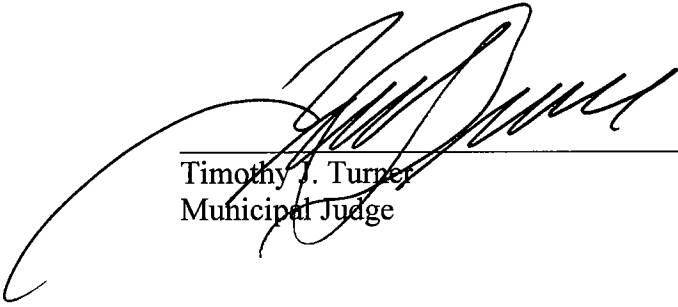
Timothy J. Turner, Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

Now on this 25th day of June, 2003 it is ordered that a fee of \$15.00 (fifteen dollars) will be assessed on all Class A and B misdemeanor convictions and DUI diversions. This fee is to cover the costs of personnel time to fingerprint individuals on these cases. This fee can be assessed per K.S. A. 12-4517.

IT IS SO ORDERED



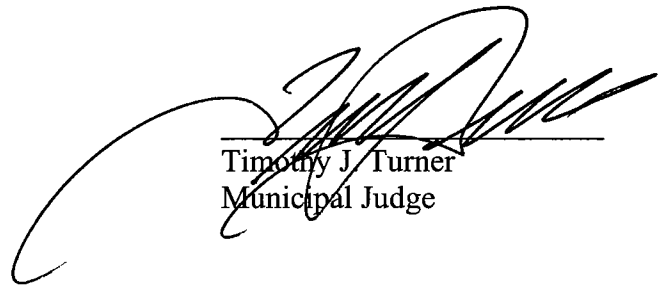
Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

Now on this 22nd day of August, 2002, upon the Court's motion, it is ordered that the Clerks of the Court are authorized to charge the additional fees listed below. The Clerks can charge all applicable late fees, warrant fees and motion fees. This will be in addition to any fines and or diversion fees imposed by the Judge or Prosecutor, unless otherwise specifically waived by the Judge or Prosecutor.

IT IS SO ORDERED



Timothy J. Turner
Municipal Judge

IN THE MUNICIPAL COURT OF SHAWNEE, KANSAS

ADMINISTRATIVE ORDER

NOW ON THIS 14 day of March, 2002, it is by the court ordered, adjudged and decreed as follows:

All weapons seized as evidence and held for that purpose, upon termination of the case, shall be disposed of pursuant to written order of the court. In the event that the court shall order the weapon destroyed, the disposition of said weapon shall be one of the following:

1. Destruction.
2. Retention by the Police Department for internal use with or without being dismantled.
3. Trade to another law enforcement agency for their internal use.
4. Trade for equipment to a dealer holding a valid Federal Firearms License.
5. Trade or donation to the Kansas Bureau of Investigation for law enforcement purposes, testing, comparison, or destruction by the Kansas Bureau of Investigation Forensic Laboratory.

Authority is hereby delegated to the Chief of Police or his or her designee to select the manner of disposition from the options set forth above.

IT IS SO ORDERED



Timothy J. Turner
Municipal Judge