



Codes Administration

Building Permit Application

Project Information

Project Name: _____

Project Address: _____

Type of Permit (check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> New Commercial or Public Building | <input type="checkbox"/> Building Shell | <input type="checkbox"/> Building Addition |
| <input type="checkbox"/> Multi-Family: No. Units _____ | <input type="checkbox"/> Remodel Interior | <input type="checkbox"/> Change of Occupancy |
| <input type="checkbox"/> Retaining Wall: Height _____ | <input type="checkbox"/> Interior Finish | <input type="checkbox"/> Foundation Only |
| <input type="checkbox"/> Other: _____ | | |

Description of Work: _____

Area of Construction/Remodel (sq. ft.): _____ No. of Stories: _____

Use of Building or Space: _____

Value of Work (project items under scope of permit): \$ _____

Applicant Information

Name of Applicant/Contractor: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Contact Person: _____ Email: _____

Office Phone: _____ Cell Phone: _____ Fax: _____

Check as Applicable: Contractor Owner Architect/Engineer

Owner's Designated Design Professional in Responsible Charge (complete this portion if documents are prepared by a registered design professional): _____

Office Phone: _____ Email: _____ Fax: _____

I acknowledge that the information contained in this application is true and correct.

Applicant (print name): _____ Position: _____

Signature of Applicant: _____ Date: _____

City Information

Permit applications and design documents shall be submitted to the Codes Administration Division, located in the lower level of the west wing of City Hall. Contact the Codes Administration Division at (913)742-6010 or by email at codes@cityofshawnee.org with questions or to request additional information.