



# Codes Administration

## New One & Two Family Residence

### Building Permit Application

This is an application to obtain a building permit, land disturbance permit, and work within the right of way permit for the construction of a new dwelling unit. Construction shall comply with the **2012 International Residential Code**.

#### Project Information

Project Address: \_\_\_\_\_

**Type of residence (check one):**

Single Family \_\_\_\_\_ Two Family \_\_\_\_\_ Town Home (indicate number of units) \_\_\_\_\_

**Building Information (show areas in square feet):**

**Finished Area:** Basement \_\_\_\_\_ First Floor \_\_\_\_\_ 2<sup>nd</sup> Floor \_\_\_\_\_ 3<sup>rd</sup> Floor \_\_\_\_\_

**Unfinished Area:** Basement \_\_\_\_\_ Garage \_\_\_\_\_ Covered Deck/Porch \_\_\_\_\_ Deck \_\_\_\_\_

**Select the Energy Efficiency compliance option to be used for this project:**

Prescriptive \_\_\_\_\_ HERS \_\_\_\_\_ Simulated Performance \_\_\_\_\_

**Description of Work:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Applicant Information

Name of Applicant: (print) \_\_\_\_\_

Street Address, State, Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

Contact Name if different from above: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

The information contained in this application is true and correct.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Check as Applicable:  Contractor  Owner  Agent of Owner

#### Land Disturbance Permit Information

\* A single or two family dwelling permits shall include a permit for low impact land disturbance and work within the right of way for utilities and public improvements. Description of Land disturbance Activities: Grade and excavate for the construction of a new roofed structure over 1000 square feet in size and grade and excavate within the right-of-way for utility connections and public improvements. Submit an **“Erosion and Sediment Control Plan”** with this application for review and approval.

**Note:** The Land Disturbance Permit shall expire no later than two (2) years and six (6) months from the date the building permit is issued for the construction of the new roofed structure, or at the issuance of a certificate of occupancy for the structure, whichever occurs first. The area of land disturbed is assumed to be the entire project lot unless the submitted plan shows the specific area of disturbance.

#### Work Within The Right of Way Permit Information

Does the street in front of the project have curbs? Yes / No

If the answer is No, attach drainage calculations for sizing the driveway culvert.

Permit applications and design documents shall be submitted to the Codes Administration Division, located in the lower level of the west wing of City Hall, 11110 Johnson Dr, Shawnee, KS 66203. Contact the Codes Administration Division at (913)742-6010 or by email at [codes@cityofshawnee.org](mailto:codes@cityofshawnee.org) with questions or to request additional information.